



# Inland Empire Gymnastics Academy Student Registration/Information Form

Student Name \_\_\_\_\_ DOB \_\_\_\_\_  
Last First Middle

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Last First Middle

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Last First Middle

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

School \_\_\_\_\_ District \_\_\_\_\_

## PARENT INFORMATION

Mother \_\_\_\_\_ Father \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City, Zip \_\_\_\_\_ City, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Circle One – Home, Cell, Work  
Circle One – Text? Y N

Circle One – Home, Cell, Work  
Circle One – Text? Y N

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Circle One – Home, Cell, Work  
Circle One – Text? Y N

Circle One – Home, Cell, Work  
Circle One – Text? Y N

Email \_\_\_\_\_ Email \_\_\_\_\_

## MEDICAL INFORMATION

Physician Name \_\_\_\_\_

Office Phone Number \_\_\_\_\_

Insurance Provider \_\_\_\_\_

Policy Number \_\_\_\_\_

Hospital Preference \_\_\_\_\_

Allergies/Medical Conditions

### Office Use Only:

ALL Students:  
Paperwork Complete \_\_\_\_\_  
Trial Date \_\_\_\_\_  
Inputted into the computer \_\_\_\_\_

NEW Student(s):  
Start Date \_\_\_\_\_  
Tuition Pd. \_\_\_\_\_  
Registration Pd. \_\_\_\_\_  
Active Student Folder \_\_\_\_\_  
Filed in Active \_\_\_\_\_

NOT Signed Up:  
2-week Trial Class follow-up \_\_\_\_\_  
6-week Trial Class follow-up \_\_\_\_\_  
File in Trial Drawer \_\_\_\_\_

Notes:

# Inland Empire Gymnastics Academy Policies and Procedures

(Please read, initial and sign at the bottom)

## Parking:

\_\_\_\_\_ Inland Empire Gymnastics Academy has limited parking directly in front and behind our building, which we know makes parking a challenge at certain times of the day and evening. However it is important for all of our customers to understand that parking or waiting in your car directly across the parking lot is not allowed and that our neighbors will tow. Please help us maintain a civil relationship with our neighbors by adhering to all posted No Parking signs, even after business hours. Additional parking is available after 5:00 PM directly across the street or in the lot to the west of our building. Thank you for your help with this important issue.

## Tuition:

\_\_\_\_\_ Tuition for each session is due prior to the first day of class. To receive the "Early Bird" discount, tuition must be paid two weeks prior to the start of the session, by the publicized Early Bird deadline date.

\_\_\_\_\_ No child will be allowed to participate in class if their tuition has not been paid.

\_\_\_\_\_ Tuition is non-refundable once a student has attended the first class.

\_\_\_\_\_ **Class spots are NOT held over from one session to the next. The only way to guarantee your child's spot is by paying tuition, and we recommend paying by the Early Bird deadline to ensure his or her spot in the class of your choice.**

## Make-Ups:

\_\_\_\_\_ If your child cannot attend a class, for illness or other reasons, please notify the gym 24 hours in advance and a makeup can be scheduled.

\_\_\_\_\_ **Only 3 makeups are allowed each session for your child. Classes are very full and cannot accommodate endless makeups. Please make every effort to bring your child his or her class.**

\_\_\_\_\_ **Makeups must be done within the session that the days were missed.**

## Punctuality:

\_\_\_\_\_ Please arrive 5 minutes prior to the start of your child's class time. Every class begins with a warm-up period. Warm-ups are extremely important part of your child's workout and when done properly may reduce the risk of injuries.

\_\_\_\_\_ **If your child arrives late and misses more than 5 minutes of the warm-up, it will be up to the coach to determine whether or not your child can participate that day. A make-up can be scheduled if needed. Please see above for makeup policies.**

## Dress Policy:

\_\_\_\_\_ IEGA's dress policy is for your child's safety. Proper attire ensures that our coaches will be able to spot your child safely during class. No zippers, buttons or snaps, and absolutely no jewelry.

- *Girls: leotards or stretch shorts or sweats with a tucked in shirt. ALL SHIRTS MUST COVER YOUR STOMACH – NO MIDRIFTS OR BRAS EXPOSED. Long hair must be pulled back off face and above shoulders*
- *Boys: Jerseys or t-shirts tucked in with gym shorts or sweats. NO POCKETS ON SHORTS to avoid getting them caught on parallel bars.*

## General Gym Rules:

\_\_\_\_\_ All students need to store their clothing and shoes in the cubbies provided. Please help us keep the floor clean. The gym is NOT responsible for lost or stolen items, so leave valuables at home.

\_\_\_\_\_ Children must wait for their coach to call them out on to the gym floor. No child is allowed on the gym floor without a coach.

\_\_\_\_\_ A viewing room is provided for spectators. Parents, guest and siblings MAY NOT walk out on the gym floor.

\_\_\_\_\_ **Parents are responsible for their children. Please do not leave your children unattended in the viewing area or in the lobby, including siblings of athletes on the floor.**

\_\_\_\_\_ All food and drinks must be kept off the gym floor, including water bottles. Breaks are provided during class.

## Emergency Services:

\_\_\_\_\_ In the event of an injury, Inland Empire Gymnastics Academy will administer First Aid or enlist emergency professionals for treatment and/or transportation.

\_\_\_\_\_  
*Signature of Parent or Guardians*

\_\_\_\_\_  
*Date*